

1 East Bay Street
Savannah, GA 31401



**U.S. Customs and
Border Protection**

JAN 24 2012

PORT OF SAVANNAH PIPELINE #2012-04

TO: Port of Savannah Brokers, Carriers, Vessel Agents, Freight Forwarders, Importers, Couriers,
and Other Interested Parties

FROM: Area Port Director
Savannah, Georgia

SUBJECT: Clarification - Date/Time Stamp on U.S. Customs & Border Protection Form 3171

This document provides clarification of using a date/time stamp on the U.S. Customs & Border Protection (CBP) Form 3171 and provides direction on where forms should be stamped.

Vessel agents and couriers routinely deliver paperwork to the CBP office located at 139 Southern Boulevard in Savannah, Georgia. CBP provides a date/time stamp machine for the convenience of these stakeholders so that receipt copies can be stamped and retained. Stamped paperwork is then placed in the slot for processing by CBP personnel.

CBP Form (CBPF) 3171 is delivered to CBP as notice of intended date of arrival no less than 48 hours prior to vessel arrival. The stamping of this document is merely an acknowledgement that the documents were presented to CBP at the time/date stamped. The time/date stamp does not constitute CBP review or approval of the documents stamped. Stamping of the CBPF 3171 does not indicate that CBP has granted permission to unlade a vessel arriving from a foreign place. Permission to unlade a vessel arriving from a foreign place is granted only by the boarding CBP officer.

Form 3171 should **not** be stamped in the upper right corner in the box marked, "CBP USE ONLY". This box in the upper right corner of Form 3171 is reserved for use by CBP personnel. The date/time stamp, if used, should be placed at the bottom of the document and not in the top right corner section. Documentation presented that does not meet this requirement may be rejected and not processed by CBP.

If you have any questions, please do not hesitate to contact Supervisory CBP Officer Kevin Mataxas at (912) 721-4840 or (912) 232-7507.

A handwritten signature in black ink that reads "Lisa Beth M. Brown".

Lisa Beth M. Brown
Area Port Director